



## Application Package

<b>Applicants:</b> complete the detailed application as outlined on the following page, and this summary page and submit it to the Cattle Industry Development Council by any of the deadline dates: March 31, June 30, September 30 and December 31
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### Application Summary

<b>Applicant:</b>	Contact Person
Address	Phone/Fax
Address	Email
<b>Project Title</b>	
<b>Project Description Summary</b>	
<b>Project Objectives or Deliverables</b>	
Project Start Date	<b>Budget Summary:</b>
Project Completion Date	<b>Total expenses per application budget \$</b>
final report due by this date	<b>Describe funders and amount to be contributed:</b>
	Applicant's share \$
Other Supporters of this application (attach support letters)	Other \$
	Other \$
	<b>this application for BCID Funds: \$</b>
	equals total expenses \$
Check the <b>BCID Fund Priorities</b> Addressed by the proposed project:	<p align="center"><b>Application Statement</b></p> <p align="center"><b>I/We make application for financial assistance under the Beef Cattle Industry Development Fund in the amount of \$_____.</b></p> <p align="center"><b>We understand that there will be a funding agreement prepared if the application is approved.</b></p> <p align="center"><i>Authorized Signature</i></p>
<input type="checkbox"/> Animal Care <input type="checkbox"/> Association Development <input type="checkbox"/> Environmental Issues <input type="checkbox"/> Land Issues <input type="checkbox"/> Market Expansion <input type="checkbox"/> Production Improvement Practices <input type="checkbox"/> Quality Standards	
<i>Name of Applicant</i>	
<i>Date</i>	

### Cattle Industry Development Council

#4-10145 Dallas Drive  
 Kamloops, BC V2C 6T4  
 Phone 250-573-3611 Fax 250-573-5155 email: [cattlein@kamloops.net](mailto:cattlein@kamloops.net)  
 website: [www.cattlefund.net](http://www.cattlefund.net)

**Attach to your application, information to fulfill the following:**

**1. Title and Description of Project**

This should include objectives of project and results to be achieved (i.e. who will benefit and how), some background to explain why the project is important to the beef cattle industry, and which priorities of the BCID Fund will be addressed by the project.

**2. Work Plan**

Outline the project schedule - include start date and completion date (final report will be due to be submitted by the completion date).

The work plan is to completely describe

- o Project objectives
- o Methods to be used and activities to be undertaken
- o Planned deliverables
- o Any other relevant information

**3. Environmental Impact** - A statement describing the likely impact, if any, on the quality of the soil, water, or air resources.

**4. Industry Support** - It may be important to have beef industry support for your application. In cases where other organizations or funding bodies are contributing to the project, detail their commitment as well. Letters of confirmation of support should be attached to the application.

**5. Communicate Results** - Describe how you plan to let the beef cattle industry know about the results of this project.

**6. Budget** - Budget is to detail the total cost of the proposed work and the required cash flow over the life of the project by quarter or by year. Estimated income and expenses for the project should also be included as well as the funds required from the BCID Fund.

When non-cash, in-kind contributions are anticipated, they should be included in the budget at values that would be considered competitive for the work contributed.

There will be a requirement that volunteer time contributed to the project and considered part of the budget costs be properly logged and documented in the report process. Currently accepted rate for in-kind contributions by volunteers is not greater than \$35/hour.

<b>List and total all project expenses</b>				<b>\$</b>
List and total all Contributors	Confirmed Yes/no	Total Cash	In-kind Value	<b>Total Support</b>
		\$	\$	<b>\$</b>
This Request to BCID Fund	no	\$		<b>\$</b>
<b>Total Contributions</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>

**7. Other Funding Applications** - The applicant is to disclose if funding is being requested or has been received from other sources for the proposed work.

**8. Evaluation** - Describe how you propose to evaluate the results of this project.

