

HORN LEVY FUND

Roles and Responsibilities for Operation of the Horn Levy Fund

Cattle Industry Development Council will:

- a) receive and approve the business plan and annual reports from the Horn Fund Committee.
- b) provide secretariat services for the fund.

Secretariat responsibilities will include:

- ensuring the decisions are recorded
- ensuring that the decisions are implemented
- ensuring that the deliverables are received
- financial reporting is carried out in a timely manner.

Horn Fund Committee

- a) Committee Make Up:

Industry associations will be invited to elect representatives to serve on the Horn Fund Committee as follows:

BC Association of Cattle Feeders	one representative
BC Breeders and Feeders Association	one representative
BC Cattlemen's Association	two representatives
BC Milk Producers' Association	one representative

- b) Exofficio

BC Ministry of Agriculture Food and Fisheries and OII Ownership Identification Inc., may send exofficio representatives to Horn Fund Committee meetings, and from time to time, others may be invited to do so as may be decided by the Committee.

- c) Officers

The Horn Fund Committee shall annually elect a chair and a vice-chair from amongst the representatives.

- d) Responsibilities

- i. Promote dehorning of cattle for increased safety in the cattle industry and increased value of cattle in BC.
- ii. Establish and maintain policies, procedures and guidelines for the collection of the Horn Levy Fund.
- iii. Establish and maintain policies, procedures and guidelines for awarding funds from the Horn Levy Fund. Procedures include promotion of the funds, review of funding applications, awarding projects, tracking projects and evaluation of project results.
- iv. Prepare annual report for submission to the Cattle Industry Development Council.

Horn Levy Fund

Policies and procedures relating to the use of funds are set out as follows:

Priority for the Use of the Funds – annual review of priorities

Fund Management - Will be the responsibility of the Secretariat.

Signing Authority - the Cattle Industry Development Council will provide signing authority for the Horn Levy Fund.